



4TH INTERNATIONAL CONGRESS ON
**CONTROVERSIES
IN RHEUMATOLOGY
& AUTOIMMUNITY**
BOLOGNA, ITALY, 9-11 MARCH 2017



GROUP REGISTRATION POLICY AND FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by return by fax to **CORA 2017 Registration Department**, reg_cora17@kenes.com
3. In order to benefit from the reduced group registration fees, please ensure the signed form and payment is received **before December 14, 2016**.
4. At this stage the name list of delegates is not required; you are welcome to register your group by stating number of participants only, and send us the names no later than **February 9, 2017**. Name changes will be permitted free of charge until **February 26, 2017 (up to 15% of the participants names)**. After this date, any name change will be subject to **EUR 30** charge per name.
5. **Onsite Pre-registration pick-up** for groups leaders will be available upon request. Group representatives are welcome to coordinate a personal meeting at: reg_cora17@kenes.com. At this meeting you will receive the registration kits and Congress bags with the printed Congress material. We recommend booking this meeting before, further details will be given prior to the Congress.
6. Please note that we cannot guarantee the availability of Congress materials for additional on-site registrations.
7. Payment is accepted by credit card or bank transfer.
*Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:**
All cancellations must be sent by email:
 - Cancellations received up and including December 14, 2016 – full refund.
 - Cancellations received between December 15, 2016 and February 28, 2017 – 50% will be refunded.
 - After March, 1 2017 – no refund will be made.**Refunds for groups will be processed after the congress.**
9. **Fees for Congress Participants include:**
 - Participation in scientific sessions
 - Lunch and Coffee Breaks
 - Printed material of the Congress
 - Certificate of attendance (sent by email after the congress)
 - Access to the Exhibition Area
 - Invitation to the Welcome Reception



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Please fill in the below information:

Company: _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____

REGISTRATION CATEGORIES:

Registration Fees in EUR (Fees apply to payments received prior to the deadlines):

	Early Bird Rate	Regular Rate	Late/On-site Rate
	Until December 14, 2016	December 15, 2016 to February 15, 2017	From February 16, 2017
Regular Participants	€480	€580	€680
Developing Countries Participants*	€320	€370	€450
Students\Fellows**	€320	€370	€450

* **Developing Countries Participants (Low & Low-Middle Income countries):** are defined according to the World Bank Country Classification. Please [click here](#) to see the Country Classification data.

** **Student/Fellows:** In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the online registration.

Group Registration Details:

Required registration category: _____

No. of Registrations: _____



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PAYMENT INFORMATION:

Payment method: Credit card* / Bank transfer

Billing Address (to appear on invoice and receipt):

VAT number:

This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature: _____

Date: _____



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PAYMENT DETAILS:

1. Credit card payment:

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of: _____ EUR

Credit Card details to be charged:

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____

Name of Card holder: _____

Address: (as per Credit card records): _____

Telephone number: _____

Security digits (on the back of the credit card): _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the meeting and of the group is stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to registration fees.

Please make drafts payable to:

Account Name: CORA 2017 congress, Bologna (Account holder: Kenes International)

Bank details: Credit Suisse Geneva, 1211 Geneva 70, Switzerland

Bank Code: 4835

Swift No: CRESCHZZ12A

Account Number: 693980-52-771

IBAN No: CH13 0483 5069 3980 5277 1